

Bullhead City / Mohave Valley Association of REALTORS®

ELECTIONS POLICY

The following are the Elections Policies of the Bullhead City / Mohave Valley Association of REALTORS®, from henceforth known as the Association. As new policies are created, or existing ones are abolished or modified, they will be presented to the Board of Directors for review, approval or disapproval. These policies will then be modified accordingly.

Policy 1 – Elections

The Election of Officers and Directors shall be conducted in accordance with the Association Bylaws, Article XI.

- (A)** The Executive committee shall select one candidate for each office and one candidate for each place to be filled on the Board of Directors and present the Slate to the Board of Directors in August.
- (B)** Once the Board of Directors approves the Slate, the Report of Nominees shall be presented to each Member via email.
- (D)** Additional candidates for the offices to be filled may be placed in nomination by petition signed by at least five (5) REALTOR® Members (excluding the nominee) eligible to vote. Petitions must be filed with the Chief Staff Executive a minimum of two (2) weeks preceding the election.
 - (i)** If no petitions are received within the specified timeframe, the Report of Nominees as presented to the membership shall automatically be elected into office and sworn in at the Annual Installation Banquet.
 - (ii)** If petitions are received within the specified timeframe, the Chief Staff Executive shall send notice of such additional nominations to all Members eligible to vote and an Election shall be conducted pursuant to the Elections Procedure as stated in this Policy.

Policy 2 – Elections Procedure

The Election process shall commence the Monday following the Notice of Additional Nominations to the Membership.

- (A)** The Elections shall be conducted electronically, using a program which provides adequate reporting procedures and anonymity as determined by the Board of Directors.
- (B)** Each Member eligible to vote shall be provided a unique identifier to ensure no more than one vote is received by any single member.

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- (C)** If, at the time of Election, petitions received have resulted in a potential excess of the number of allowed Directors and/or Officers from any single firm to serve on the Board at one time, the following shall take place:
 - (i)** All petitioners and individuals nominated for the positions affected shall be notified by the Chief Staff Executive of the situation.
 - (ii)** The Elections shall be conducted as usual. If the voting results
- (C)** The Elections shall be open for voting for five (5) business days.
 - (i)** Members eligible to vote whom have not yet voted shall be notified every other day until the time for voting has concluded.
 - (ii)** Pursuant to the Bylaws, the current President shall not vote unless to break a tie.
- (D)** Upon the closing of the voting period, the Executive Committee shall be provided the Elections Results as available through the system used for voting to verify the results. Upon verification, the Chief Staff Executive shall send notice to the Membership.
 - (i)** Elections Results may be viewed in person by REALTOR® Members eligible to vote by appointment with the current Association President.
- (E)** If for any reason an individual elected by the membership becomes unable to serve prior to the start of the Elective Year, the candidate with the next highest number of votes shall be asked to serve.
- (F)** The Elected Officers and Directors shall be installed into office at the Annual Installation Banquet.